

Public Notice

By order of the Commissioners Court of Llano County, Texas, Llano County is currently seeking sealed bids from qualified vendors for the following projects:

***Project Number: 2024-510-20 – Law Enforcement Center Flooring**

Sealed Bids will be accepted until the individual project bid opening time deadlines on November 22, 2024 no later than 11:30am. Detailed instructions and bid packets can be obtained by downloading the documents from the Llano County website; www.co.llano.tx.us, under “Bid Open Notices” or by contacting the Llano County Auditor’s Office @ (325) 247-3783.

REQUEST FOR PROPOSAL (RFP)

LLANO COUNTY, TEXAS

INVITATION TO BID: FLOORING INSTALLATION AND BASEBOARD REPLACEMENT

Project Name: Llano County Law Enforcement Flooring

Project Location: 2001 N Hwy 16, Llano, Texas

Project Number: 2024-510-20

Introduction

The Commissioners Court of Llano County, Texas invites qualified contractors to submit sealed bids for the following project at the Llano County Law Enforcement Center located at 2001 N Hwy 16, Llano, Texas. This project involves the procurement and installation of vinyl plank flooring, baseboard installation, and related services. The full scope of work is outlined in the "Scope of Work" section below.

Scope of Work

The scope of this project includes the following tasks:

- Procurement of flooring such as **Shaw Floorte Pantheon HD Plus vinyl plank** flooring (color: Saggio 00159) or an equivalent product of like quality, and all necessary transition materials.
- Purchase, stain, and installation of new treated pine **1x6 baseboards** in all areas where new flooring is installed.
- **Demolition of existing floors** and disposal of all existing flooring in a lawful manner.
- **Subfloor preparation**, including cleaning, leveling, and installation of floor leveler as needed.
- Removal and reinstallation of **toilets** where necessary, including new appropriate hardware.
- Provision and management (including removal) of a **dumpster** for disposal of debris.
- Maintaining a **clean and safe work environment** consistent with all state and federal law for all employees and occupants during the project.
- **Removal and replacement of furniture** as needed to complete flooring installation.
- Professional **reinstallation of toilets** with appropriate new hardware after flooring installation.
- Replacement and repositioning of **large furniture items** post-installation.

Bid Submission Guidelines

1. **Submission Deadline:**
 - **Opening Date:** November 22, 2024, 11:30 a.m.

- **Location:** Llano County Auditor's Office, 100 W. Sandstone, Llano, Texas, 78643
- Bids received after the deadline will not be considered.
- 2. **Award Date:**
 - The contract will be awarded on **November 25, 2024, at 9:00 a.m.** during the Llano County Commissioners' Court meeting.
- 3. **Bid Format and Requirements:**
 - Each bid must be **manually signed** in ink by a person with the authority to bind the bidding company in a contract.
 - Bids must be placed in a **sealed envelope**, with the project name and number clearly marked on the outside.
 - All bids must include the **completed Bid Submission Form** and any required technical data or additional documents.
- 4. **Bid Bond:**
 - A bid bond in the amount of **50% of the total project cost** must be submitted along with the bid.
- 5. **Insurance:**
 - Proof of **commercial general liability insurance** is required.
- 6. **Performance:**
 - The successful bidder agrees to perform the project within a time frame not exceeding **30 days** from the date of award.
 - All debris must be disposed of according to local and state regulations.
- 7. **Non-Discrimination Policy:**
 - Llano County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or service provision.

Evaluation Criteria

The Commissioners Court of Llano County reserves the right to accept or reject any and/or all bids based on factors such as:

- **Price of the materials and labor**
- **Reliability of the bidder**
- **Quality and availability of the goods**
- **Performance history (ability, capacity and skill) of the bidder**
- Other factors (including ability of bidder to perform without delay; the bidder's quality of previous work) deemed to be in the best interest of Llano County.

General Terms and Conditions

- The Commissioners Court reserves the right to **cancel the contract** with a 30-day written notice.
- Llano County reserves the right to **enforce contract performance** and terminate the contract immediately in case of non-compliance.
- Bidders must agree to **indemnify and defend** Llano County from any claims arising from the bidder's work.

Questions and Contact Information

For questions regarding the bid process, specifications, or additional details, please contact:

- **Kelly Eckhardt, Llano County Auditor**
Phone: (325) 247-3783
- **Jeremy Vick, Project Coordinator**
Phone: (325) 248-8879

Bid Submission Address

Please submit your sealed bids to:

LLANO COUNTY AUDITOR
100 W. Sandstone
Llano, Texas 78643

BID SUBMITTAL FORM

Project Name: Llano County Law Enforcement Flooring

Project Location: 2001 N Hwy 16, Llano, Texas

BIDDER AGREES TO PERFORM THIS PROJECT IN ACCORDANCE WITH THE SPECIFICATIONS PROVIDED WITHIN A TIME FRAME NOT TO EXCEED 30 DAYS.

Printed Bidder Business Name:

Business Address:

Telephone Number:

Signature of Authorized Official:

Date: